

Appendix A: North America

While the Professional Practices for Business Continuity Planners provides an international standard, this Appendix varies from country to country. Sources and references cited in this version of Appendix A are located in North America.

BUSINESS CONTINUITY PLANNING INFORMATIONAL MATERIALS

1. *Blueprint for Community Emergency Management*, Emergency Response Institute Inc., Olympia, WA, 1989.
2. *Business Resumption Guidelines 6/93*, California Office of Emergency Services Earthquake Program.
3. *Capability and Hazard Identification Program for Local Governments*, Federal Emergency Management Agency, U.S. Government Printing Office, Washington, DC, 1992.
4. *Civil Preparedness Guides 1-3, 1-5, 1-8, 1-20*, Federal Emergency Management Agency, Washington, DC, 1985.
5. *Crisis Management*, Ian Mitroff & Christine M. Pearson, Jossey Bass Publishers, San Francisco, CA, ISBN 1-55542-563-1, 1993 (139 pages).
6. *Disaster Planning for Health Care Facilities*, Hanna, James A., Ottawa, Ontario, 1988, CHA.
7. *Disaster Planning Guide for Business and Industry*, Federal Emergency Management Agency, FEMA 141, August 1987.
8. *Disaster Response Principles of Preparation and Coordination*, Erik Auf der Heide, CV Mosby Co., St. Louis, MO, ISBN 0-8016-0385-4, 1989 (363 pages).
9. *Disaster Services Regulations and Procedures - Disaster Mental Health Services*, American Red Cross, ARC 33050M, Nov. 1991.
10. *Emergency Broadcast System Plan: Greater Portland/Vancouver Operational Area*, Greater Portland/Vancouver Emergency Broadcast System Operational Area Committee, Portland, OR, October 1993.
11. *Emergency Management: Principles and Practice for Local Government*, International City Management Association, 1991.
12. *Emergency Planning for Industry, A National Standard of Canada*, CAN/CSA-Z731-M91, Canadian Standards Association, Toronto, Ontario, 1991.
13. *The Emergency Program Manager*, Federal Emergency Management Agency, HS-1, February 1989.

14. *Exercise Design Course: Guide to Emergency Management Exercises*, SM 170.2, Federal Emergency Management Agency, Emergency Management Institute, U.S. Government Printing Office, Washington, DC, 1989.
15. *Exercise Design Course: Instructor Guide*, SM 170, Federal Emergency Management Agency, Emergency Management Institute, U.S. Government Printing Office, Washington, DC, 1989.
16. *Exercise Design Course: Student Workbook*, SM 170.1, Federal Emergency Management Agency, Emergency Management Institute, U.S. Government Printing Office, Washington, DC, 1989.
17. *The Federal Response Plan*, Federal Emergency Management Agency, Washington, DC, 1992.
18. *Guidelines for Hazard Evaluation Procedures: Second Edition with Worked Examples*, American Institute of Chemical Engineers, New York, NY, 1992, "Overview of Hazard Evaluation Techniques," pp. 51-722.
19. *Industrial Emergency Preparedness*, Robert B. Kelly, Van Nostrand Reinhold, NY, NY, ISBN 0-422-20483-3, 1989 (297 pages).
20. *Major Transportation Disasters Improving Response and Coordination*, American Hospital Association, Chicago, IL, 1991, AHA.
21. *Model Ordinances for Post-Disaster Recovery and Re-construction*, California Office of Emergency Services, Sacramento, CA.
22. *Multi-hazard Functional Planning Guidance*, State of California, Governor's Office of Emergency Services, 1989.
23. NCRP Report #111, *Developing Emergency Radiation Plans for Academic, Medical, or Industrial Facilities*.
24. NFPA 99, *Standard for Health Care Facilities*, 1993 edition, National Fire Protection Association, Quincy, MA.
25. NFPA 130, *Standard for Fixed Guide Way Transit Systems*, 1995 edition, National Fire Protection Association, Quincy, MA.
26. NRT-1 *Criteria for Review of Hazardous Materials Emergency Plans*.
27. NUREG-0654 *Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants*.
28. NUREG-0849 *Standard Review Plan for the Review and Evaluation of Emergency Plans for Research and Test Reactors*.
29. *Planning for Emergencies*, American Insurance Services Group, Engineering and Safety Services, NY, NY, 1991 (54 pages).

30. *Post-Disaster Safety Assessment Plan Program Organization and Response Procedures: A Guide to the Professional Organizations*, California Office of Emergency Services, Sacramento, CA, June 1992.

31. *Post-Disaster Safety Assessment Plan: Local Building Officials' Guide to the Activation and Utilization of Safety Assessment Volunteers*, California Office of Emergency Services, Sacramento, CA, June 1992.

32. *Pre-Emergency Planning*, 2nd Ed., William F. Jenaway, ISFSI, Ashland, MA, ISBN 9615990-2-2, 1992 (204 pages).

33. *Statement of Understanding Between the American Hospital Association and the American National Red Cross with Respect to Responsibility for Disaster Preparedness and Relief*, American Red Cross, Washington, DC, 1985.

34. *Statement of Understanding Between the American Psychological Association and the American National Red Cross*, American Red Cross, ARC 4468, Dec. 1991.

DISASTER MANAGEMENT and RELATED ORGANIZATIONS United States

American Public Works Association

2345 Grand Blvd.
Suite 500
Kansas City, MO 64108
(816) 472-6100
Web site: www.apwa.net

American Society for Public Administration

Emergency Management Section
1120 G St., N.W.
Suite 700
Washington, DC 20005
(202) 393-7878
Web site: www.aspanet.org

Disaster Preparedness and Emergency Response Association

P.O. Box 280795
Denver, CO 80228-0795
(970) 532-3362
Web site: www.disasters.org

FEMA/Emergency Management Institute

18825 South Seton Ave.
Emmitsburg, MD 21727
(301) 447-1164
Web site: www.fema.gov

International Association of Chiefs of Police

515 N. Washington St.

Suite 400
Alexandria, VA 22314
(800) 843-4227
Web site: www.theiacp.org

International Association of Emergency Managers

201 Park Washington Court
Falls Church, VA 22046
(703) 538-1795
Web site: www.iaem.com

International Association of Fire Chiefs

4025 Fair Ridge Dr.
Suite 300
Fairfax, VA 22033
(703) 273-0911
Web site: www.ichiefs.org

International City/County Management Association

777 N. Capitol St., NE
Suite 500
Washington, DC 20002-4201
(202) 289-4262
Web site: www.icma.org

National Association of Counties

440 First St., NW
Suite 800
Washington, DC 20001
(202) 393-6226
Web site: www.naco.org

National Association of Emergency Medical Technicians

408 Monroe St.
Clinton, MS 39056
(800) 346-2368
Web site: www.naemt.org

National Association of State EMS Directors

201 Park Washington Court
Falls Church, VA 22046
(703) 538-1799
Web site: www.nasemsd.org

National Council of State Emergency Medical Services Training Coordinators

201 Park Washington Court
Falls Church, VA 22046
(703) 538-1794
Web site: www.ncsemstc.org

National Association of SARA Title III Program Officials

79 Elm St.

Fourth Floor
Hartford, CT 06106
(203) 269-2507
Web site: www.nasttpo.org

National Emergency Management Association

P.O. Box 11910
Lexington, KY 40578
(859) 244-8000
Web site: www.nemaweb.org

National Governors Association

444 North Capitol St.
Washington, DC 20001
(202) 624-5300
Web site: www.nga.org

National Safety Council

1025 Connecticut Ave., NW
Washington, DC 20036
(202) 293-2270
Web site: www.nsc.org

National Safety Management Society

4915 Auburn Ave.
Bethesda, MD 20814
(800) 321-2910
Web site: www.safetyhealthmanager.org

**EMERGENCY MANAGEMENT and RELATED ORGANIZATIONS
Canada**

Canadian Coast Guard

Fisheries & Oceans Canada
Communications Branch,
200 Kent Street
13th Floor, Station 13228
Ottawa, ON K1A 0E6
Canada
(613) 993-0999
Website: www.ccg-gcc.gc.ca

Canadian Association of Fire Chiefs

P.O. Box 1227, Station B,
Ottawa, ON K1P 5R3
Canada
(613) 270-9138
Website: www.caafc.ca

Canadian Transportation Agency

15, Eddy Street

Hull, QC K1A 0N9
Canada
(888) 222-2592
Website: www.cta-otc.gc.ca

Office of Critical Infrastructure Protection and Emergency Preparedness

122 Bank Street, 2nd Floor
Ottawa, ON K1A 0W6
Canada
(800) 830-3118
Website: www.ociepc-bpiepc.gc.ca

Environment Canada

351 St. Joseph Boulevard
Hull, QC K1A 0H3
Canada
(800) 668-6767
Website: www.ec.gc.ca

Transport Canada

330 Sparks Street
Ottawa, ON K1A 0N5
Canada
(613) 990-2309
Website: www.tc.gc.ca

Disaster Recovery Institute Canada

200 Sanders St. Suite 201, P.O. Box 552
Kemptville, ON K0G 1J0
Canada
(Phone) 613-258-2271 / 1-800-728-DRIC (3742) / (Fax) 613-258-1447
Website: www.dri.ca

Disaster Recovery Information Exchange – Toronto

2175 Sheppard Avenue East, Suite 310
Toronto, ON M2J 1W8
Canada
(416) 491-2420 / (416) 491-1670 (FAX)
Website: www.drie.org/toronto

Disaster Recovery Information Exchange – West

P.O. Box 1557, Station M
Calgary, AB
Canada
(403) 543-4695
Website: www.drie.org/west

Disaster Recovery Information Exchange – Central

c/o Audrey Thompson
215 Garry Street
Winnipeg, MB R3C 3E2
Canada
Website: www.drie.org/central

Disaster Recovery Information Exchange – South Western Ontario

208-1063 King Street West
Hamilton ON L8S 4S3
Canada
(800) 461-3095
Website: www.drie-swo.org

Disaster Recovery Information Exchange – Ottawa

P.O. Box 20518
390 Rideau Street
Ottawa, ON K1N 1A3
Canada
(613) 238-2909
Website: www.drieottawa.org

Disaster Recovery Information Exchange – Montréal

600 Montée du Moulin
P.O. Box 74012
Laval (Qc) H7A 4A2
Canada
(514) 572-1800
Web site: www.drie.org/montreal

Disaster Recovery Information Exchange – Atlantic

Canada
Website: www.drie.org/atlantic

Canadian Centre for Emergency Preparedness

1005 Skyview Drive, Suite 202
Burlington, ON L7P 5B1
Canada
(905) 546-3911 / (800) 965-4608 / (905) 546-2629 (FAX)
Website: www.ccep.ca

Canadian Red Cross

National Office
170 Metcalfe St.
Ottawa, ON K2P 2P2
Canada
(613) 740-1900 / (613) 740-1911 (FAX)
Website: www.redcross.ca

Canadian Centre for Pollution Prevention (C2P2)

100 Charlotte Street
Sarnia, ON N7T 4R2
Canada
(800) 667-9790 / (519) 337-3486
Website: www.c2p2online.com

Association of Public-Safety Communications Officials Canada

PO Box 753
Brampton, ON L6W 4S4
Canada
Website: www.apco.ca

Canadian Emergency Preparedness Association
Website: www.cepa-acpc.ca

Canadian Emergency News
1121 NewCastle Road
Drumheller, Alberta T0J 0Y2
Canada
Website: www.emsnews.com

**ACADEMIC INSTITUTIONS
INVOLVED in BUSINESS CONTINUITY
and DISASTER RECOVERY PLANNING/MANAGEMENT
United States**

Colorado State University
Hazards Assessment Laboratory
202 Aylesworth Hall
3890 Central Ave.
Fort Collins, CO 80523
(303) 491-5951

Memphis State University
Center for Earthquake Research and Information
Memphis, TN 38152
(901) 678-2007

Texas A&M University
Hazard Reduction and Recovery Center
College of Architecture
College Station, TX 77843-3137
(409) 845-7813

The University of Texas at Arlington
Center for Information Technologies Management
P.O. Box 19437
Arlington, TX 76019
(817) 273-3569 / (817) 273-3502

University of California at Berkeley
Business and Management Division
2223 Fulton St.
Berkeley, CA 94720
(510) 642-4231

University of Colorado - Boulder
Natural Hazards Research/Applications Center
Floodplain Management Resource Center
Campus Box 482
Boulder, CO 80309-0482
(303) 492-6818

University of Delaware
Disaster Research Center
Newark, DE
(302) 451-6618

University of Nebraska - Lincoln
International Drought Information Center
Center for Agriculture and Meteorology
Lincoln, NE 68583-0728
(402) 472-3679

University of North Texas
P.O. Box 13438
Denton, TX 76203-3438
(817) 565-4077

University of Tennessee
Institute for Public Service
Suite 105
Student Services Administration Building
Knoxville, TN 37996-0213
(615) 974-6621

Washington University in St. Louis
Center for the Application of Information Technology
Campus Box 1141
1 Brookings Drive
St. Louis, MO 63130-4899
(314) 935-7575
Website: www.cait.wustl.edu

NON-GOVERNMENT BUSINESS CONTINUITY ORGANIZATIONS United States

American Public Works Association
Council on Emergency Management
1313 East 60th St.
Chicago, IL 60637
(312) 667-2200

Association of Contingency Planners
P.O. Box 73-149
Long Beach, CA 90801
(213) 398-2277

Association of State Dam Safety Officials
P.O. Box 55270
Lexington, KY 40355
(606) 257-5140

Association of State Floodplain Managers

P.O. Box 7921
Madison, WI 53707
(608) 266-1926

Building Seismic Safety Council

1201 L St., N.W., Suite 400
Washington, DC 20005
(202) 289-7800

Business Emergency Preparedness Council

125 N. Mid-America Mall, Room 2B-49
Memphis, TN 38103
(901) 528-2980

Central U.S. Earthquake Consortium

2630 East Holmes Rd.
Memphis, TN 38118
(901) 398-9054

Chemical Manufacturers Association

Chemical Awareness/ER Program
2501 M St., N.W.
Washington, DC 20037
(202) 887-1150

Disaster Recovery Institute International

201 Park Washington Court
Falls Church VA 22046
(703) 538-1792 / (703) 241-5603 (FAX)

National Coordinating Council on Emergency Management

7297 Lee Hwy, Suite N
Falls Church, VA 22046
(703) 533-7672

Oak Ridge National Laboratory

Hazard Management Group
MS: 6206, P.O. Box 2008
Oak Ridge, TN 37831-6206
(615) 576-2716

Science Applications International Corporation

Engineering and Tech Services Group
P.O. Box 2501
301 Laboratory Rd.
Oak Ridge, TN 37831
(615) 481-2909

SURVIVE! USA

1201 Mt. Kemble Ave.
Morristown, NJ 07960-6628
1-800-SURVIVE

GLOBAL BUSINESS CONTINUITY ORGANIZATIONS

Leadership Coalition for Global Business Protection

1801 K St., N.W., Suite 100-L

Washington, DC 20006

(202) 530-0400 / (202) 530-4500 (FAX)