

SUBJECT AREA 10 - COORDINATION WITH EXTERNAL AGENCIES

Establish applicable procedures and policies for coordinating continuity and restoration activities with external agencies (local, regional, national, emergency responders, defense, etc.) while ensuring compliance with applicable statutes and regulations.

A. THE PROFESSIONAL'S ROLE IS TO:

- A.1** Identify and establish organizational Emergency Management procedures.
- A.2** Coordinate Emergency Management with External Agencies.
- A.3** Maintain knowledge of current laws and regulations to support Emergency Management.

B. THE PROFESSIONAL SHOULD DEMONSTRATE A WORKING KNOWLEDGE IN THE FOLLOWING AREAS:

- B.1** Identify and establish organizational Emergency Management procedures.
 - B.1.a. Identify relevant external agencies including their roles and responsibilities.
 - B.1.b. Develop and document response roles and escalation procedures (internally and externally) to support Emergency Management process.
 - B.1.c. Include legal and regulatory requirements as appropriate.
- B.2** Coordinate Emergency Management with External Agencies.
 - B.2.a. Identify representatives and establish open dialogue with external agencies.
 - B.2.b. Identify objectives for Emergency Management program and align with specific external agencies process.
 - B.2.c. Assist in the development of the external agencies exercises requirements as appropriate.
 - B.2.d. Coordinate and execute exercises
 - Participate in external exercises were appropriate.
 - Extend invitation to external agencies to participate in organizational exercises as appropriate.

B.2.e. Debrief and Report on Exercise Results

- Identify and document internal action plans.
- Update internal recovery plans as appropriate.
- Share draft and final results with internal management.

B.3 Maintain knowledge of current laws and regulations to support Emergency Management.

B.3.a. Gather/identify sources of information on applicable laws and regulations (disaster recovery, environmental cleanup, business resumption, etc.) and determine their impact to the organization and/or industry.

B.3.b. Identify statutory requirements for the industry in which the organization participates.

B.3.c. Update internal plans as required.

B.3.d. Disseminate information to appropriate management and team members.