



## **Guidelines for Recertification— Continuing Education Activity Points Credit, Schedule 1**

The Certification Board has approved for continuing education credit three groups of activities and events. Please note that the lists in this Guideline document are not exhaustive. Other activities, such as pursuing graduate work in an appropriate academic field, may also qualify for credit.

### **Group A Activities**

These activities enhance the professional development of contingency planning professionals because they relate directly to Business Continuity or Disaster Recovery Planning. At least 54 of the 80 continuing education credit points that CBCPs and CFCPs require for recertification must be earned from this group or Group C.

1. Conferences that focus in whole or in part on Business Continuity Planning issues:
  - ACP National Symposium
  - Contingency Planning & Management Magazine Conferences
  - Disaster Recovery Journal Conferences
  - DRIE [Canada] Conferences
  - Government Technology Conferences—Business Continuity Sessions
  - IBM Users Conferences
  - Strohl Systems User Group Conferences
  - SunGard Users Group Conferences
  - World Conference on Disaster Management [Canadian Centre for Emergency Preparedness] “Survive” Conferences
  - Conferences organized by the Business Continuity Institute (BCI)
  - Workshops sponsored by the Disaster Survival Planning Network
2. Seminars that focus in whole or in part on Business Continuity Planning issues, such as the Business Recovery Symposiums hosted by ACP Chapter(s), DRIE groups, “Survive” organizations, the BCI, and by other Business Continuity Organizations.
3. Professional Performance & Academic Courses, including:
  - DRI International Courses, including those conducted by all International Affiliates and Representatives (after certification has been received)
  - Courses offered by Federal, State or local agencies that address Emergency Response and Management, and Business Recovery Planning

4. Professional Association or Information Exchange Group Chapter Meetings:

- Association of Contingency Planners [ACP] Chapters
- Disaster Recovery Information Exchange (DRIE) Groups in Canada, Singapore, Malaysia, Japan, and other countries
- IAEM
- Independent Business Recovery Planning Groups, such as those listed in the *Disaster Recovery Journal, Contingency Planning & Management, "Survive," BCI* and other publications

DRI International reserves the right to verify attendance at any event that has been approved for continuing education credit and any event for which continuing education credit approval is being requested.

### Group B Activities

These activities augment, enhance, support and expand the professional's capability, but are not directly related to Business Continuity or Disaster Recovery Planning. They are also awarded full credit. But only up to 26 of the 80 required continuing education credit points may be earned from this group by CBCPs and CFCPs.

The activities include:

- ASIS meetings and conferences
- CSI conferences
- EDIPAA meetings and conferences
- MIS meetings and conferences
- ISSA meetings and conferences
- ACP
- IAFC
- Report writing and business writing courses
- Other miscellaneous college courses associated with disaster response, disaster recovery and business recovery issues

### Group C Activities

Group C activities provide leadership and contribute to the enhancement of the profession. The activities are those of serving as an officer or committee member of an industry information exchange group. MBCPs must earn at least 10 of the required 80 continuing education credit points from pursuing these activities.